Webex Training for Education

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Optimized for the way you work

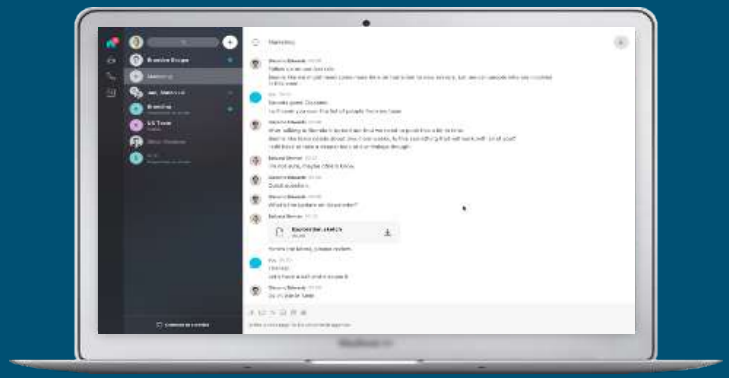
Two ways to participate, designed to suit your workstyle

Cisco Webex
Meetings

Simple, modern, video-first meetings

Industry-standard way to meet, Industry-leading experiences

Cisco Webex
Teams



Meetings as part of a team's continuous workflow

A new evolutionary approach, reflecting how teams work together

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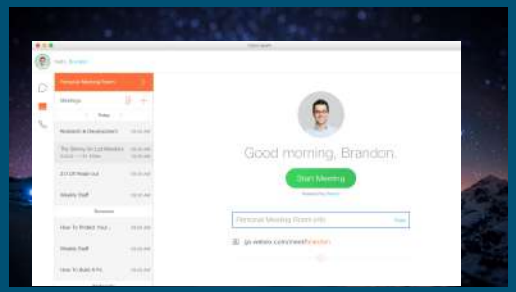
One meeting experience

No matter which device is used

Webex Board/
Meeting room



Desktop

Mobile

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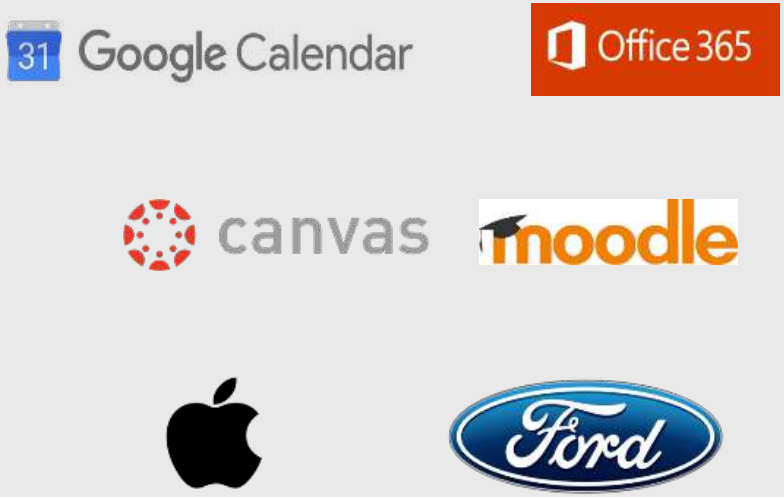
Integration with 3rd Party

From your calendar

From where you learn

From your car



Enable the best meeting experience from third-party tools

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1) Preliminary setup

Description of the setup process (preliminary)

Teacher

The teacher receives the welcome email -> click to set the password and install the Webex Meetings app

Student

The student installs Cisco Webex Meetings on their iPad/tablet without having to create a Webex account

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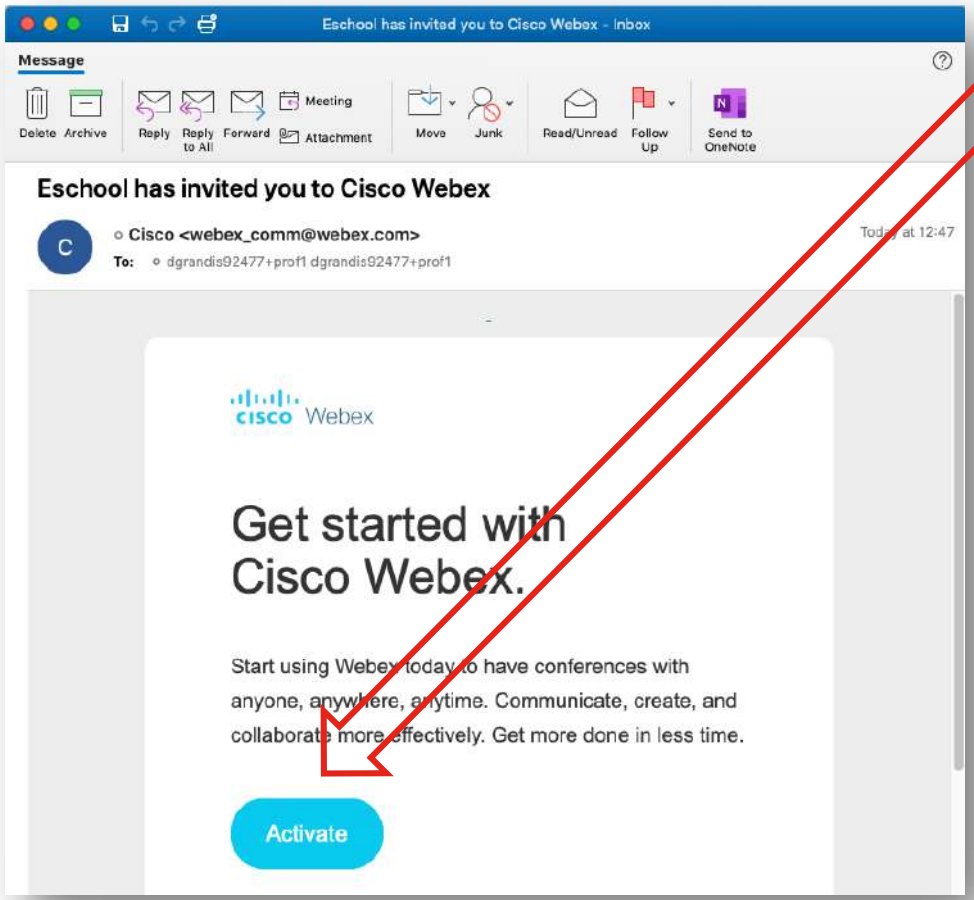
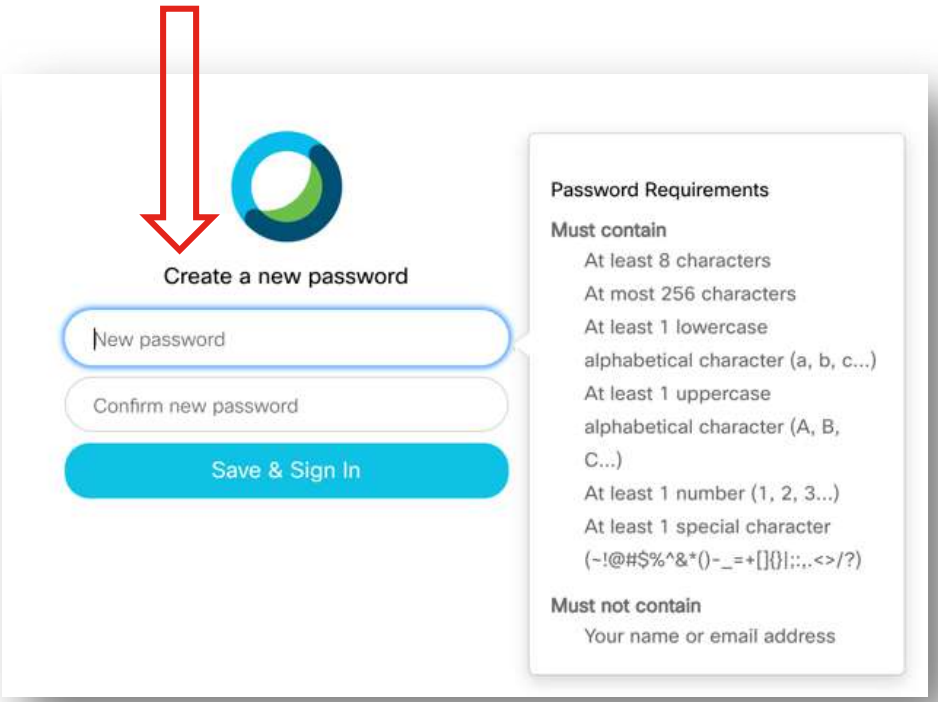
Setup for the teacher (1/2)

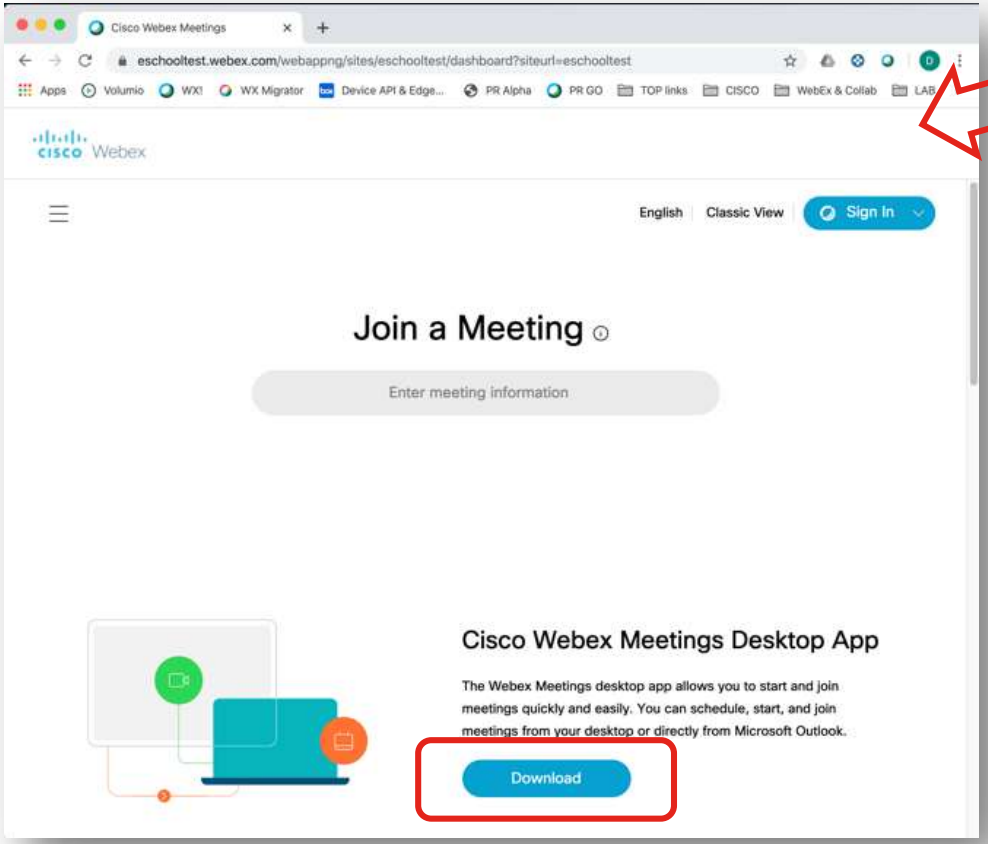
Click "activate" in the welcome email

The browser opens, allowing the teacher to enforce their password





Setup for the teacher (2/2)



The Webex page loads in the browser

Click "Download" to download the Webex Meetings App and install it

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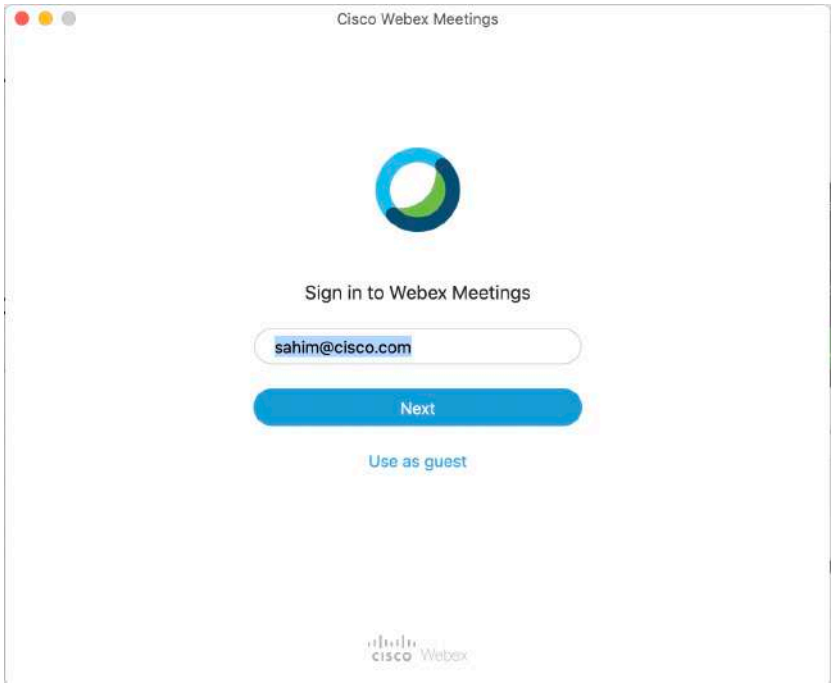
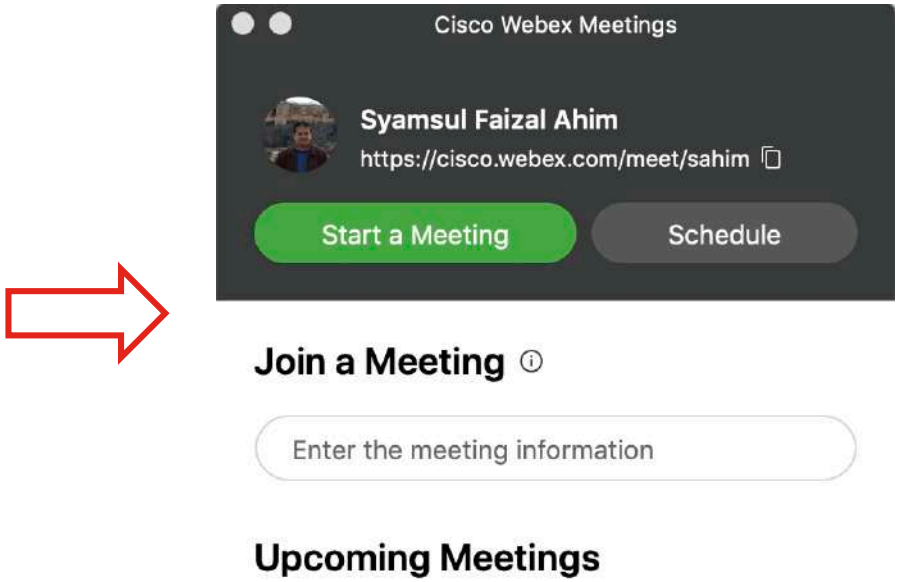
Teacher login

Launch the Webex Meetings app on your PC and log in using your Webex credentials (email address and password)





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Virtual lesson

The virtual lesson takes place in a virtual classroom represented by the so-called "Personal Room" or personal room of the teacher.

This room represents the physical class of the school and the Personal Room provides digital tools that allow an advanced collaboration between teacher and students. Teachers can share their PC screen, show documents, applications, and even multimedia content.

The Personal Room is run by the teacher. The teacher initiates the lesson by allowing the students to participate. The teacher can also mute or even expel one or more students and can record the lesson itself, to allow students who are absent to enjoy it later. The teacher can lock (equivalent to locking the classroom door) to prevent other students from connecting and finally, it is always the teacher who has the power to finish the lesson, closing the Personal Room.

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How to use:

The professor organizes the video conference for the class using the link to Webex

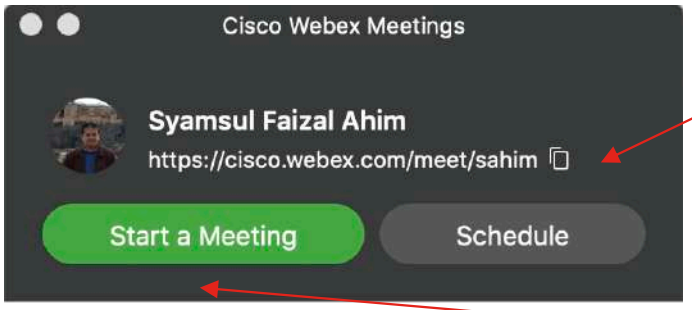
The professor copies the Webex link of his/her Personal Room from the Webex app

The professor shares the link with the class through the most appropriate tool (electronic register, email etc)

At the indicated time, the professor starts the meeting; students participate by clicking on the received link

Students who connect in advance (before the professor starts the meeting) are waiting. They are equally waiting when the professor locks the meeting.

Meeting links and lesson start



to copy the meeting link

to start the lesson

Join a Meeting

Enter the meeting information

Upcoming Meetings

Meeting link (example):

https://uum.webex.com/meet/razak2k

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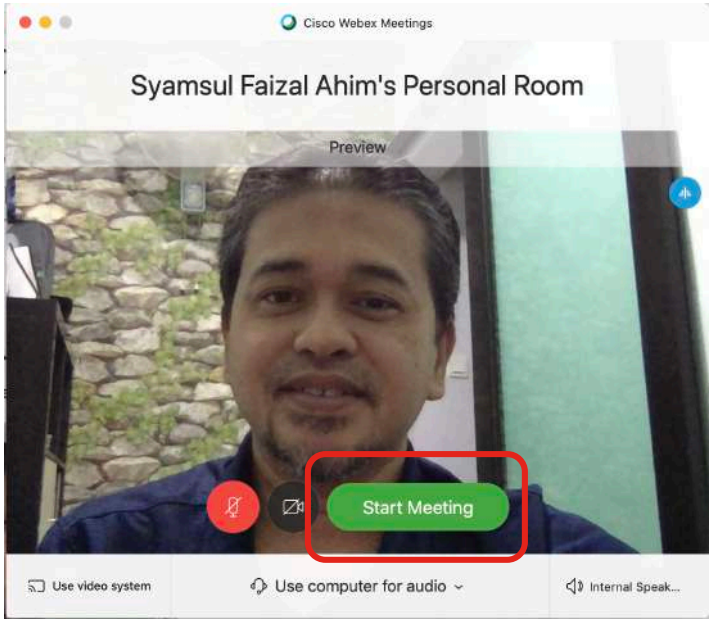
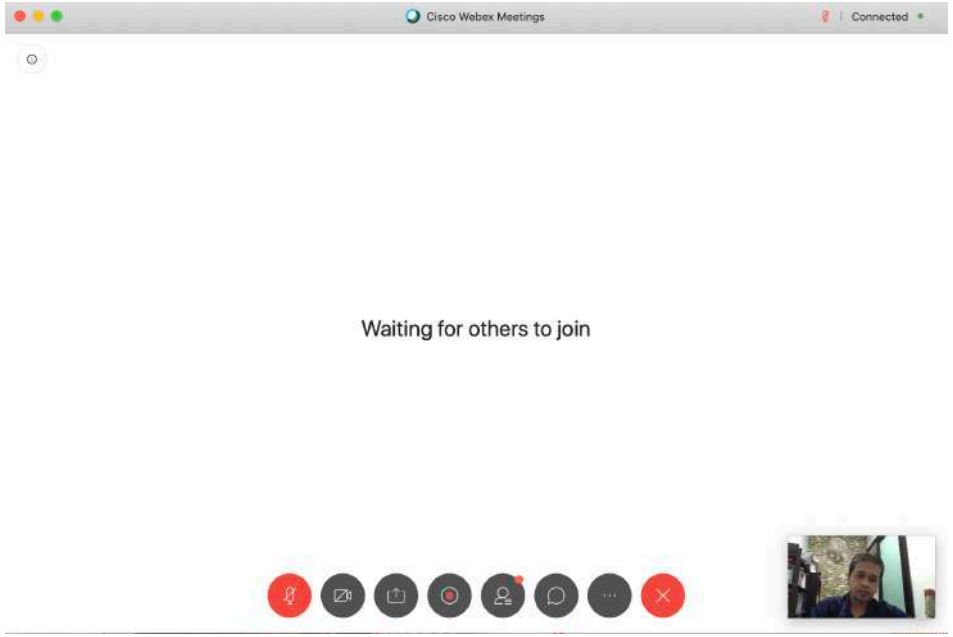
Lesson in progress... (teacher side)

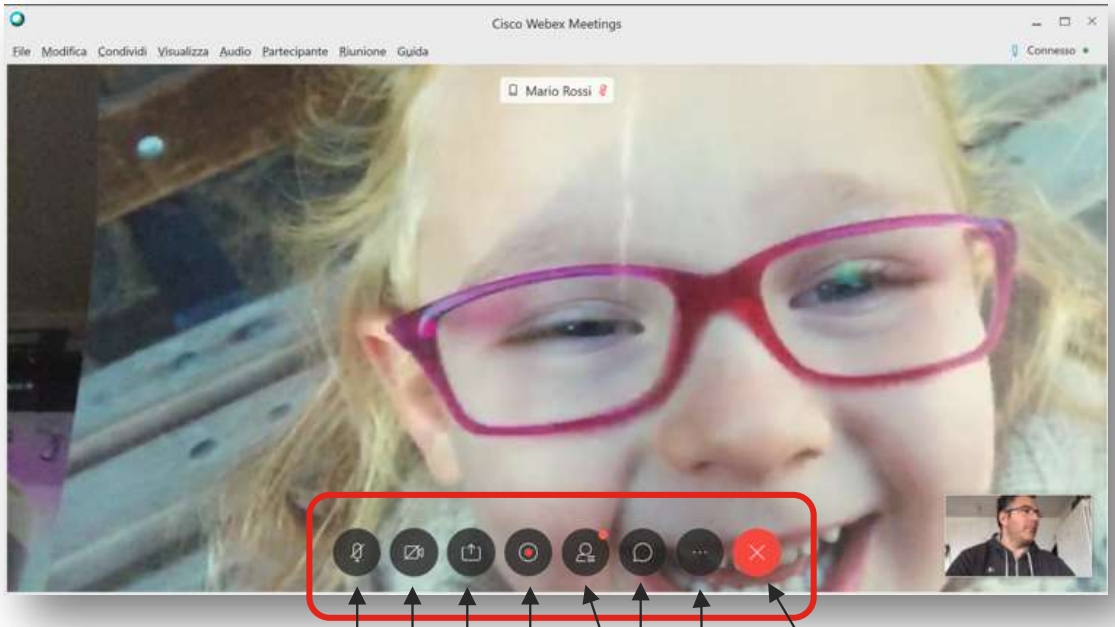
... clicking on "Start Meeting" (see slide above) starts the video preview to allow the teacher to verify that his video is ok izwan nizal

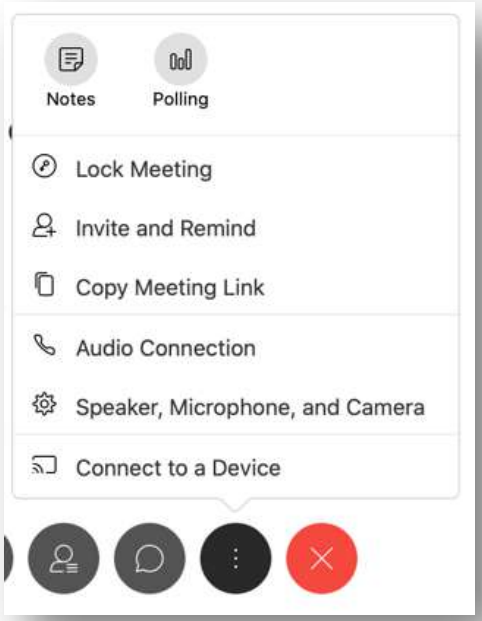




... clicking again on "Start Meeting" starts the actual lesson, with audio and video. As long as no student has connected Webex shows the screen displayed above, with the teacher's video at the bottom of the dx

Lesson features for the teacher





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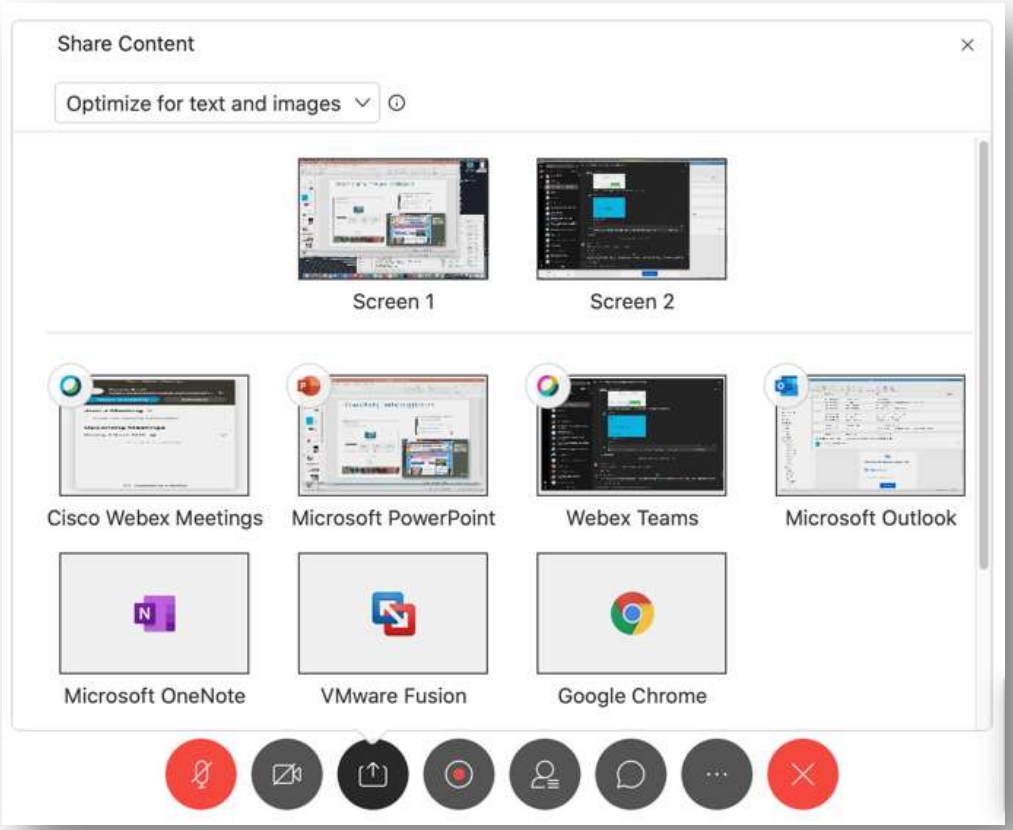
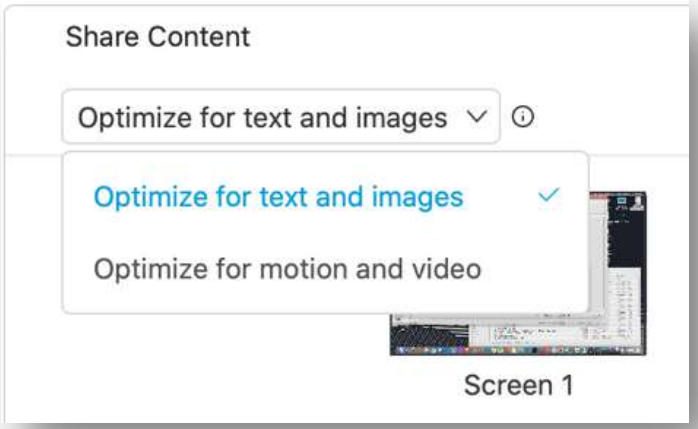
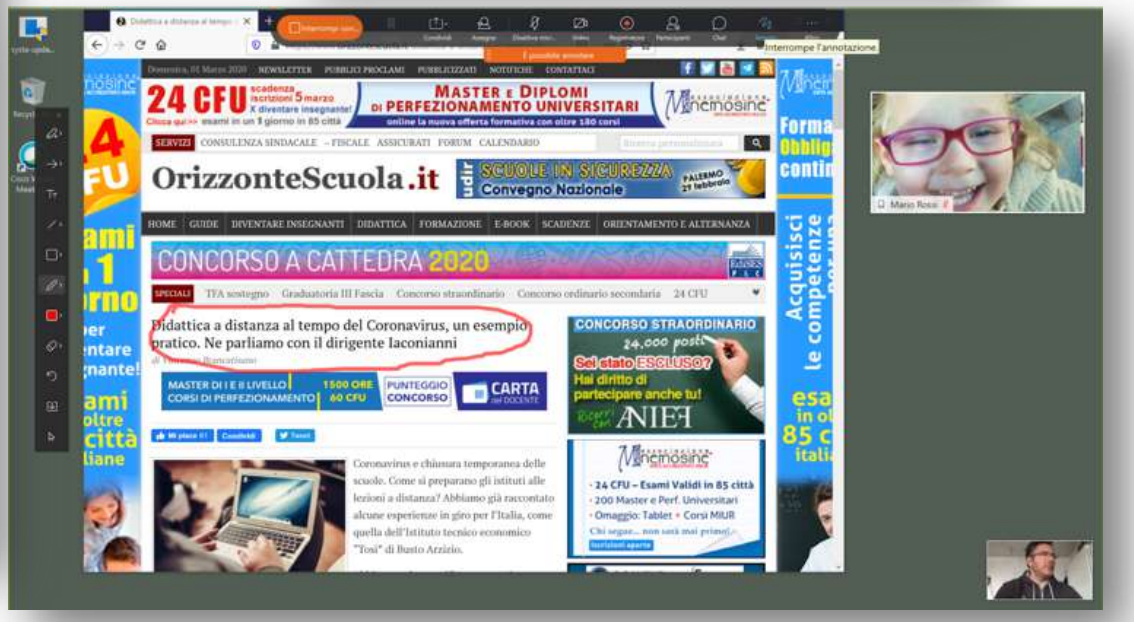
Screen sharing (media) or applications

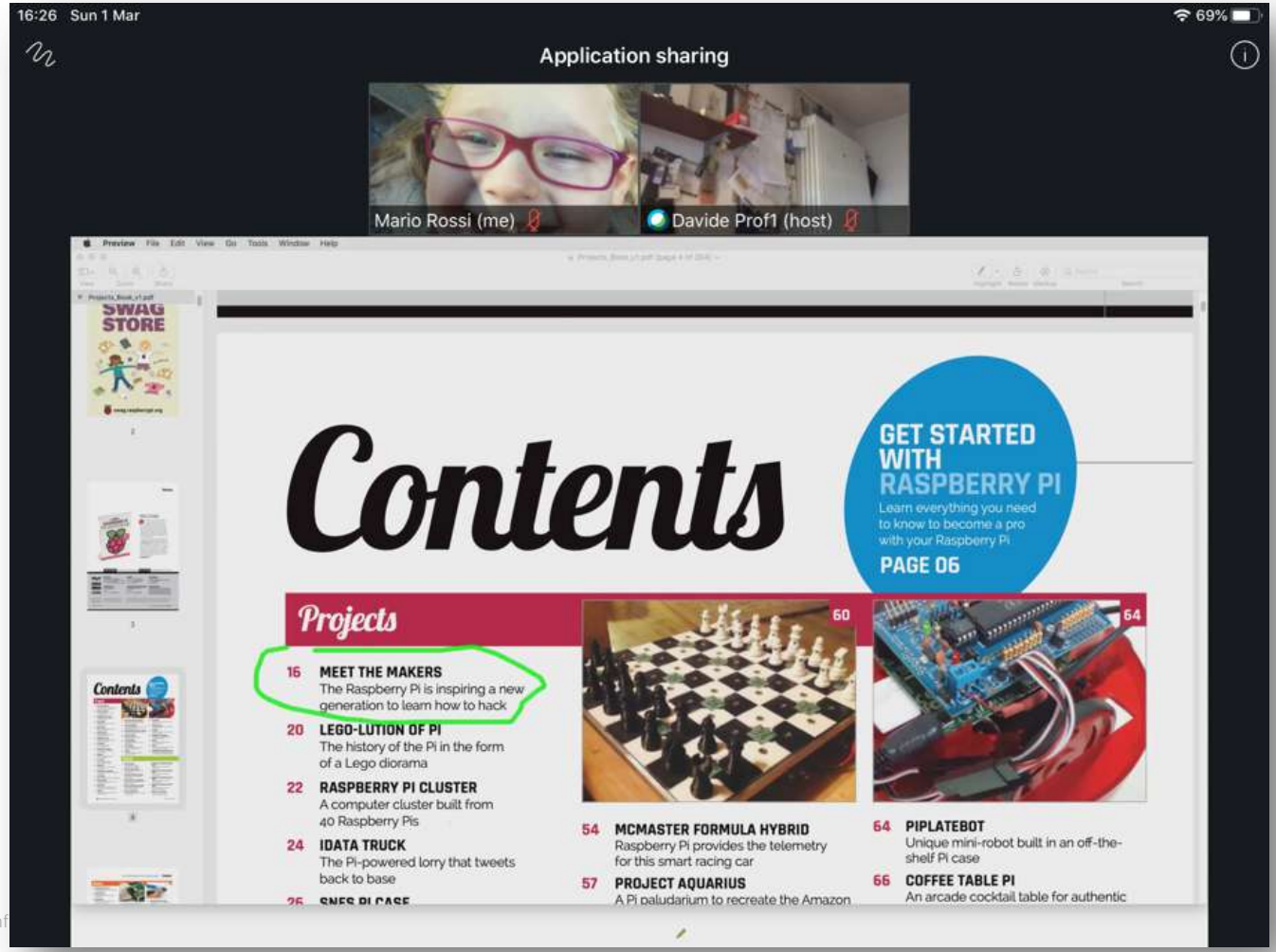






Lesson features: screen sharing with annotation

Student view:



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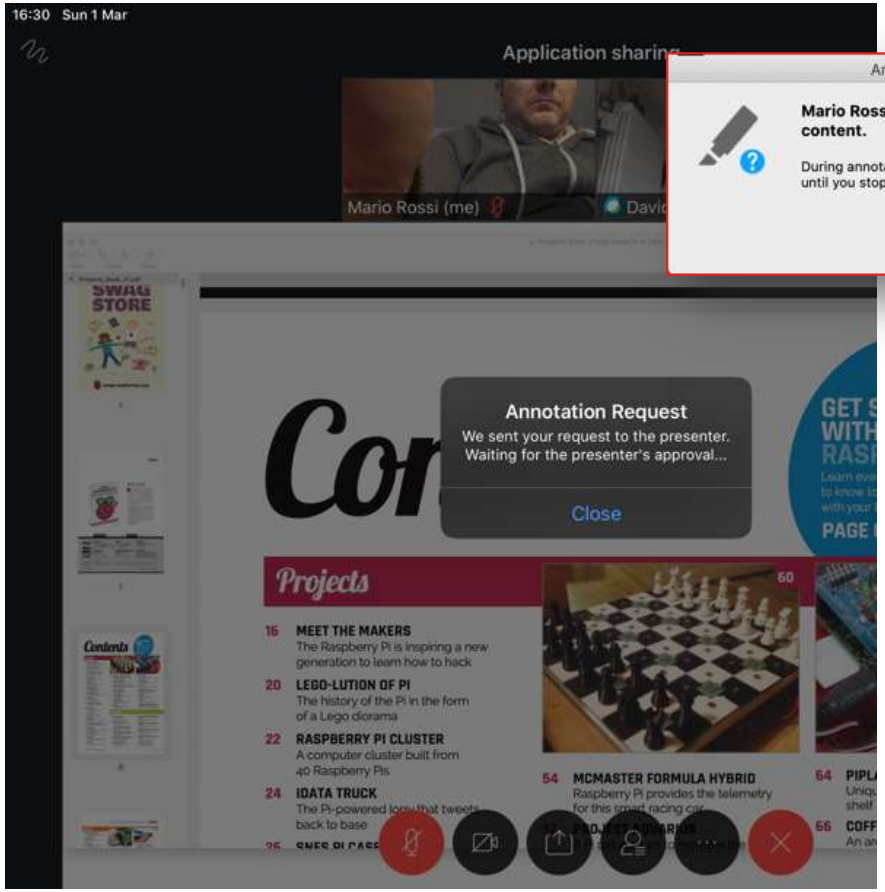
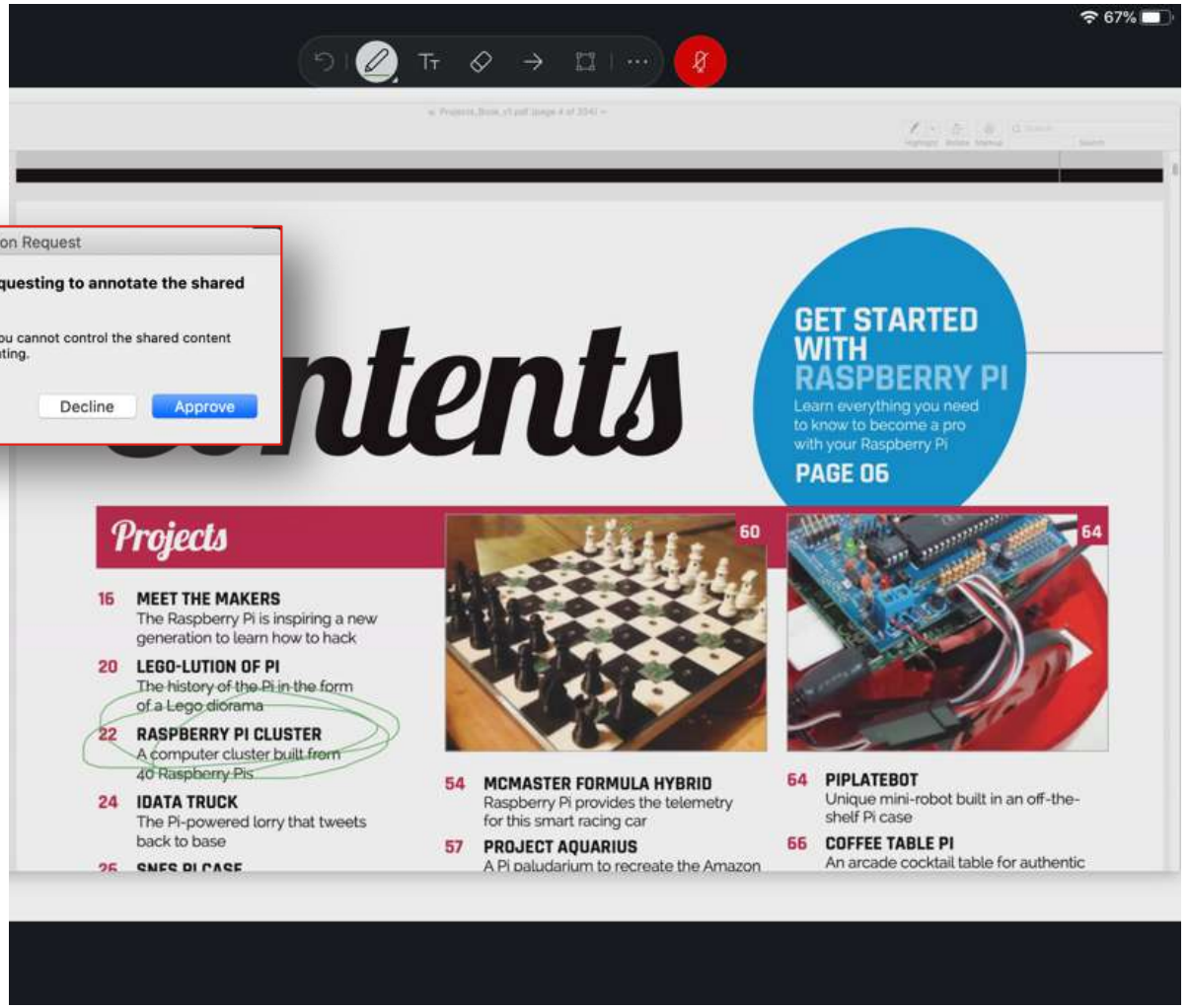
Lesson features: screen sharing with annotation

The student can also write down (with the permission of the teacher):

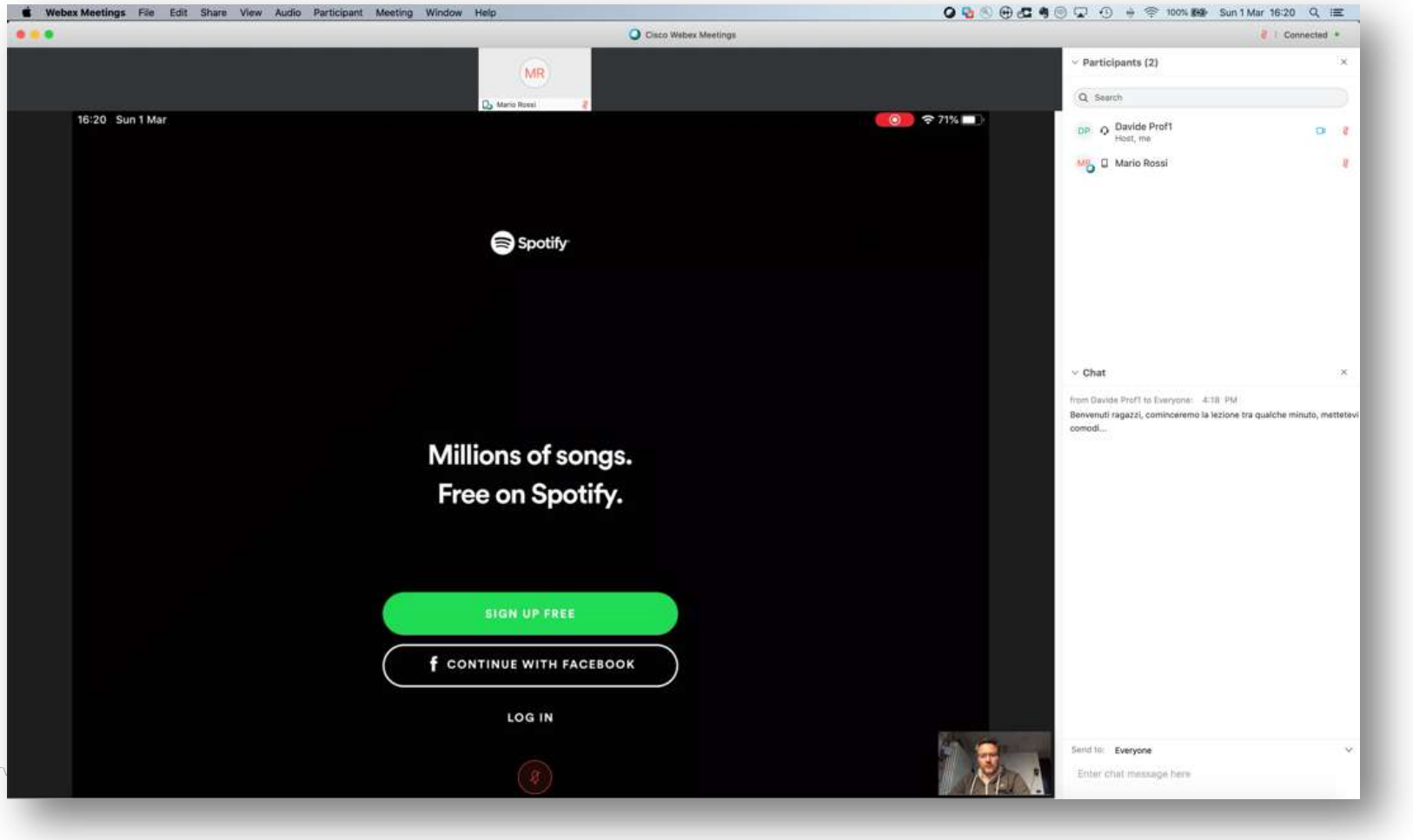




Lesson features: screen sharing with annotation

The student can also share their screen:

Teacher view



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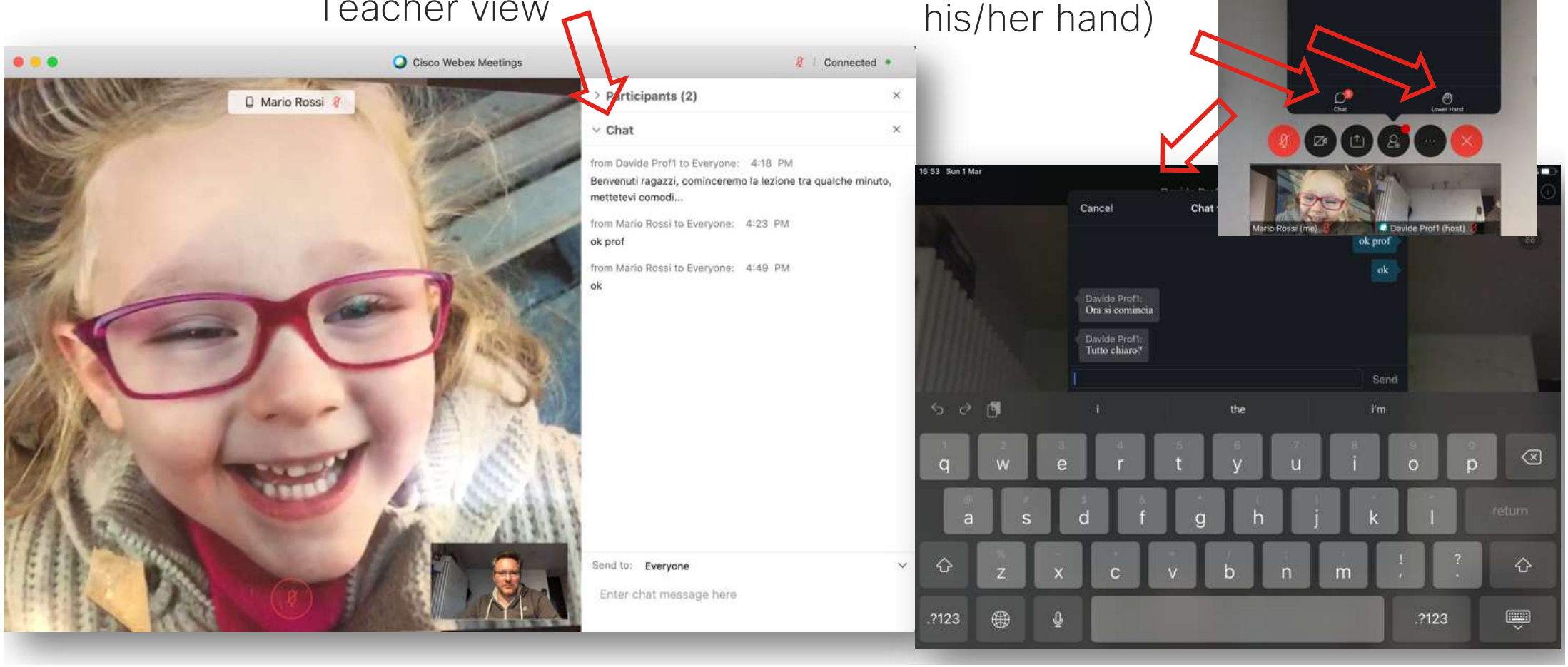
Chat

Teacher view

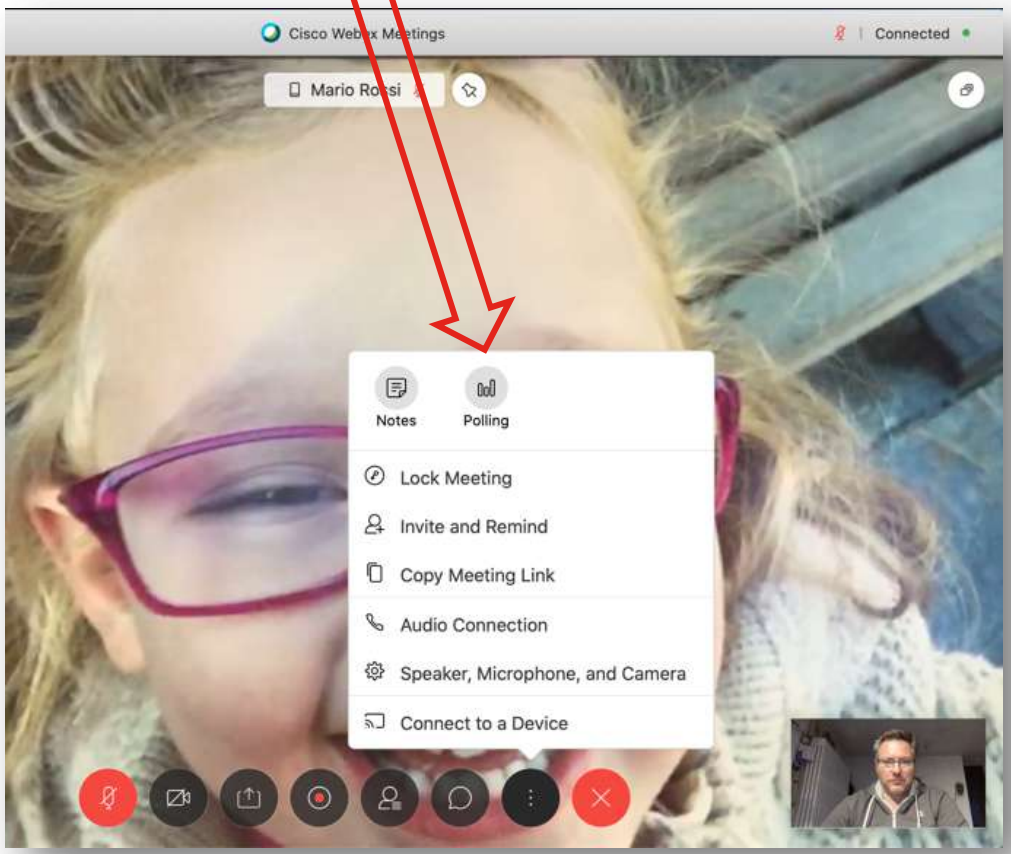
Student view

(the student can also raise his/her hand)



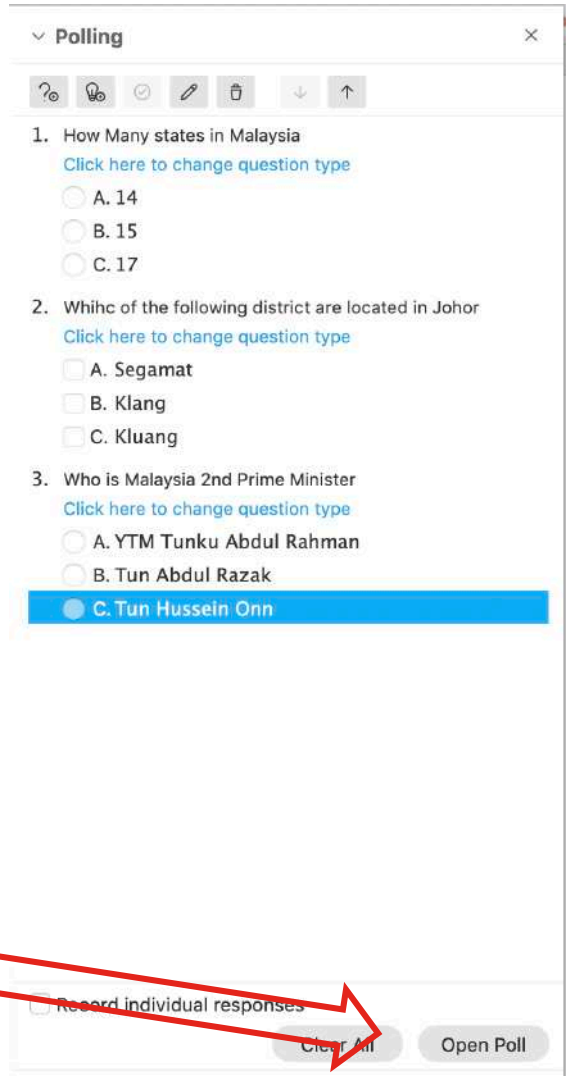
Polling

The teacher can launch a poll



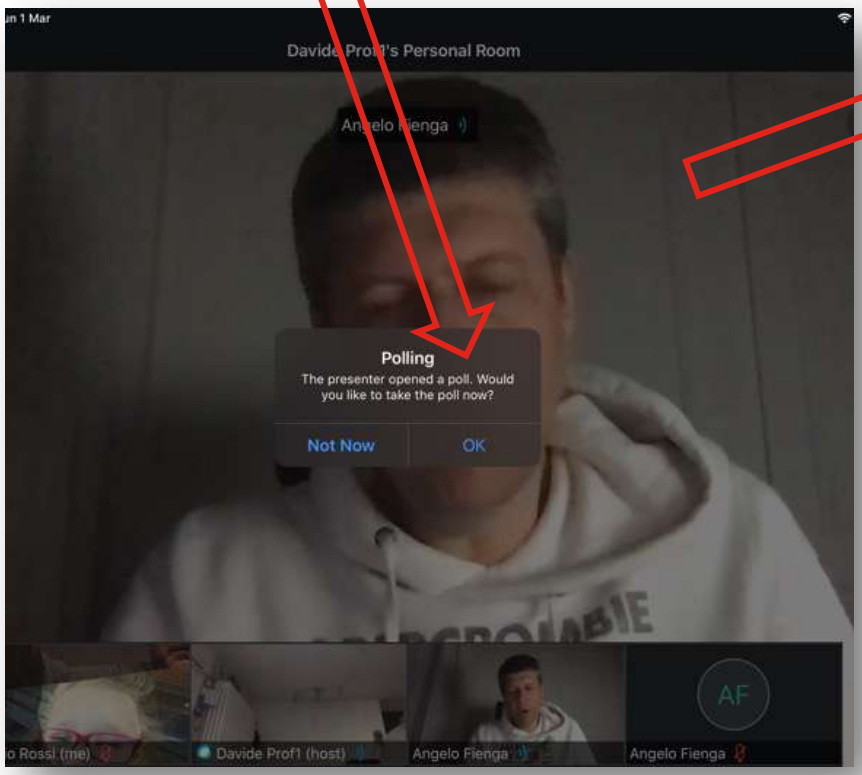
Define a series of questions and answers

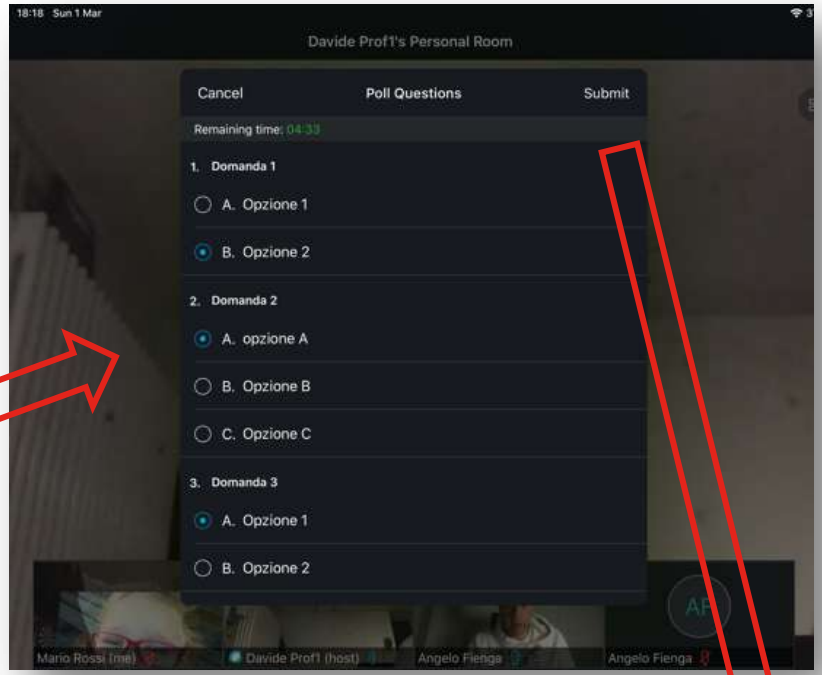
... then click "Open Poll"

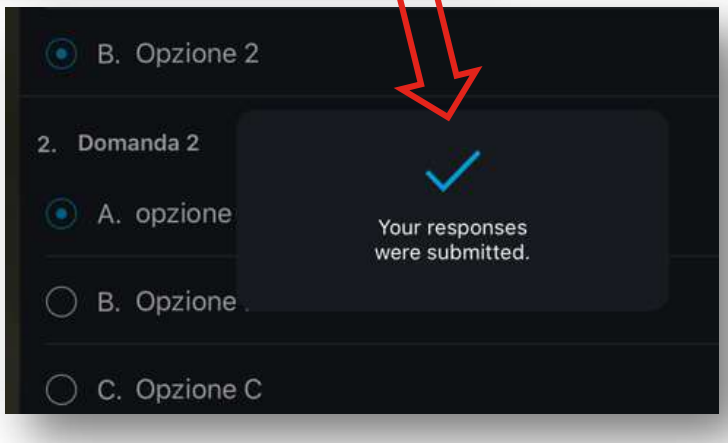


Polling

Student view:



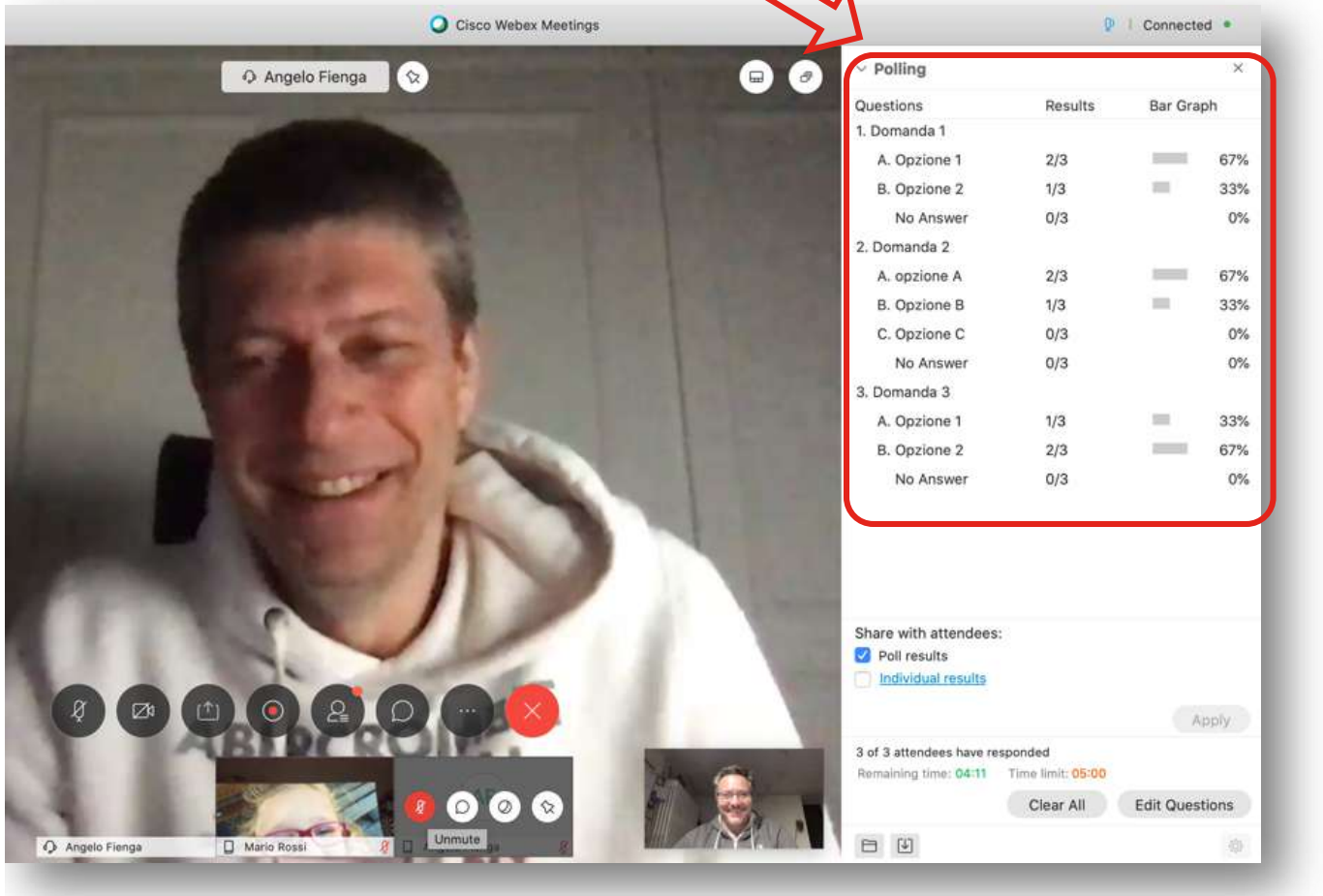


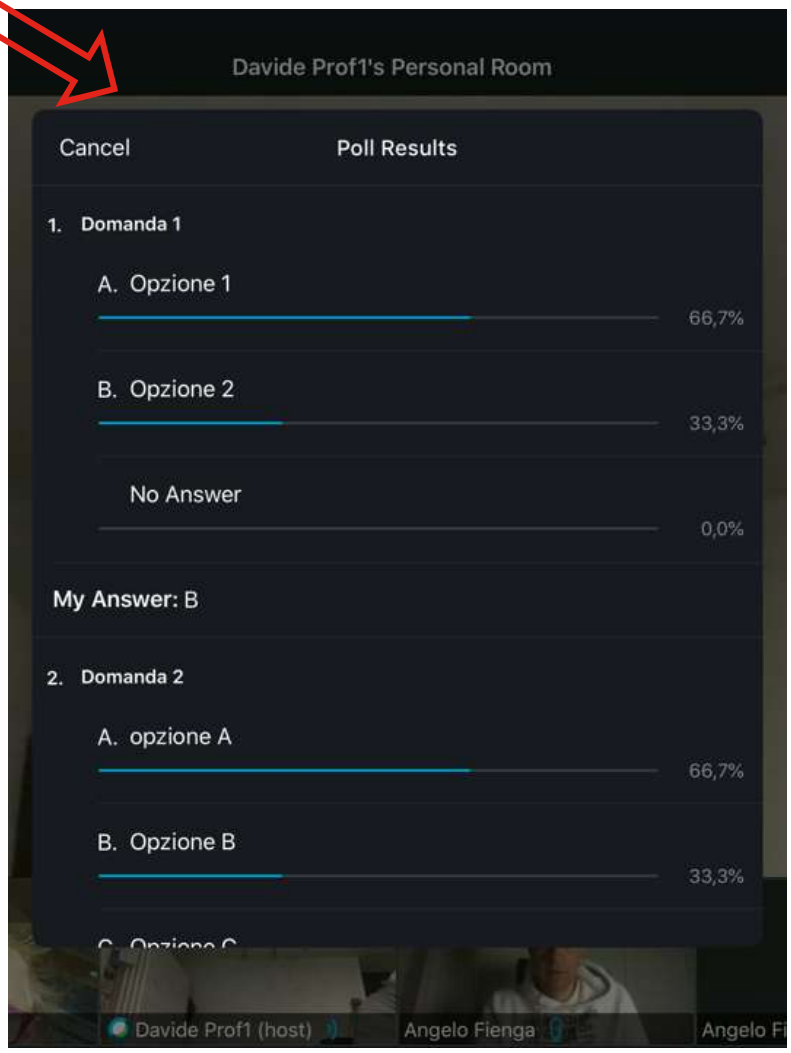


Polling

The teacher sees the results

... and can share them with students

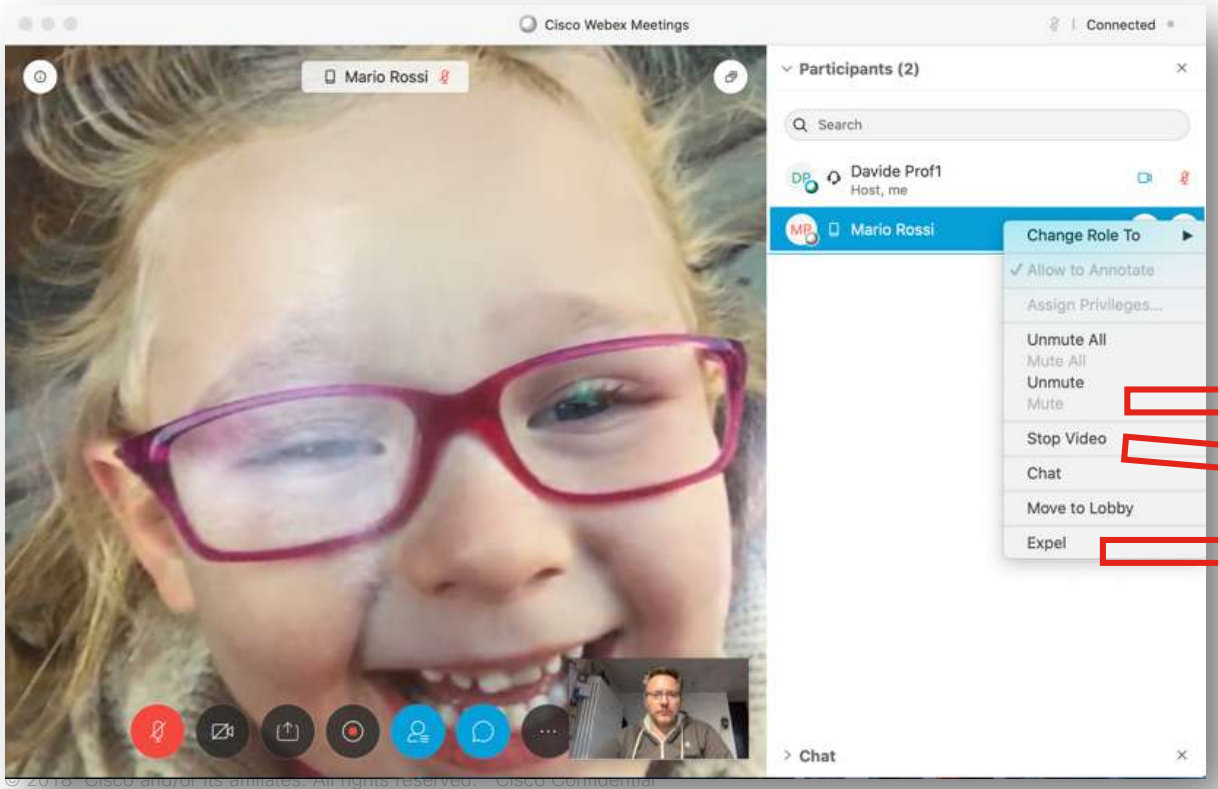




Lesson control (for the teacher)

Lesson control

The teacher can, through the list of participants, mute and possibly even expel the students individually



audio mute/unmute

video mute

expel

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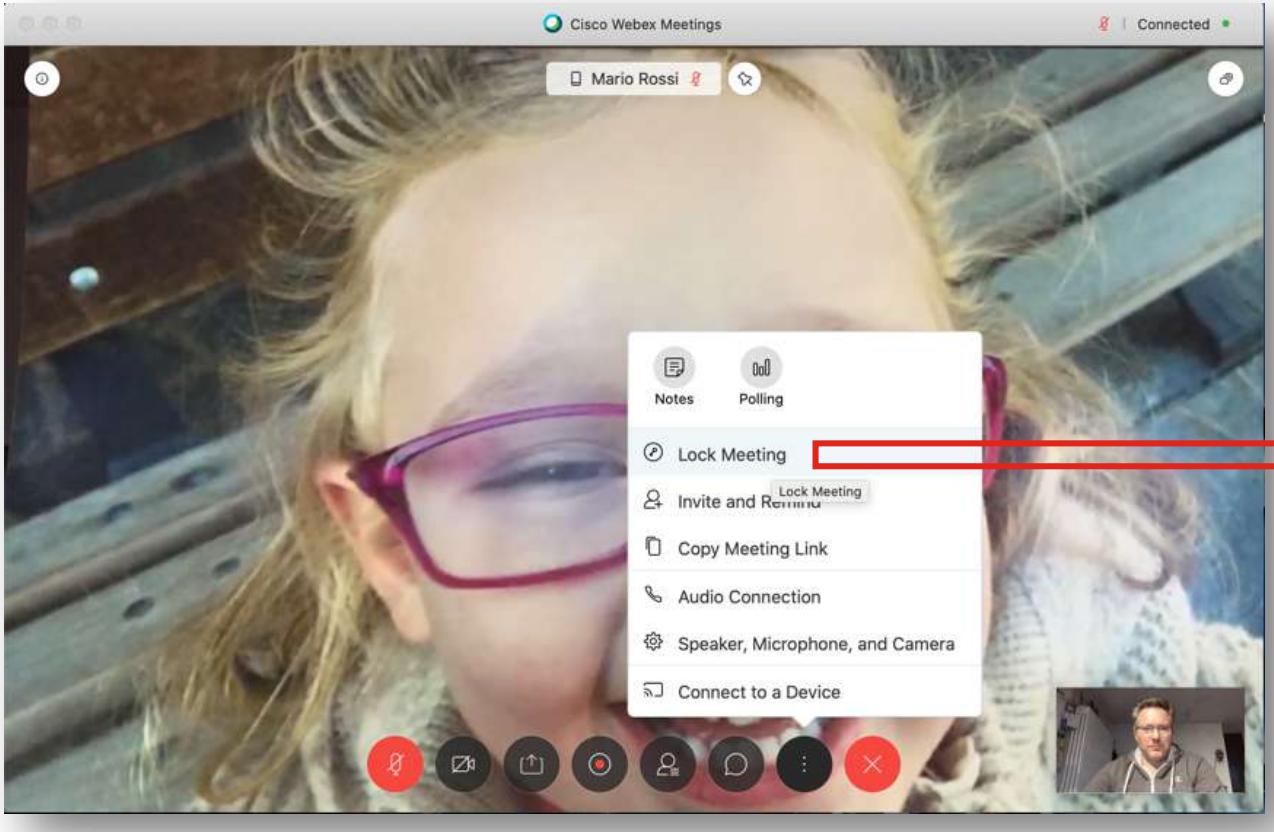
Locking the lesson (closing the "door")

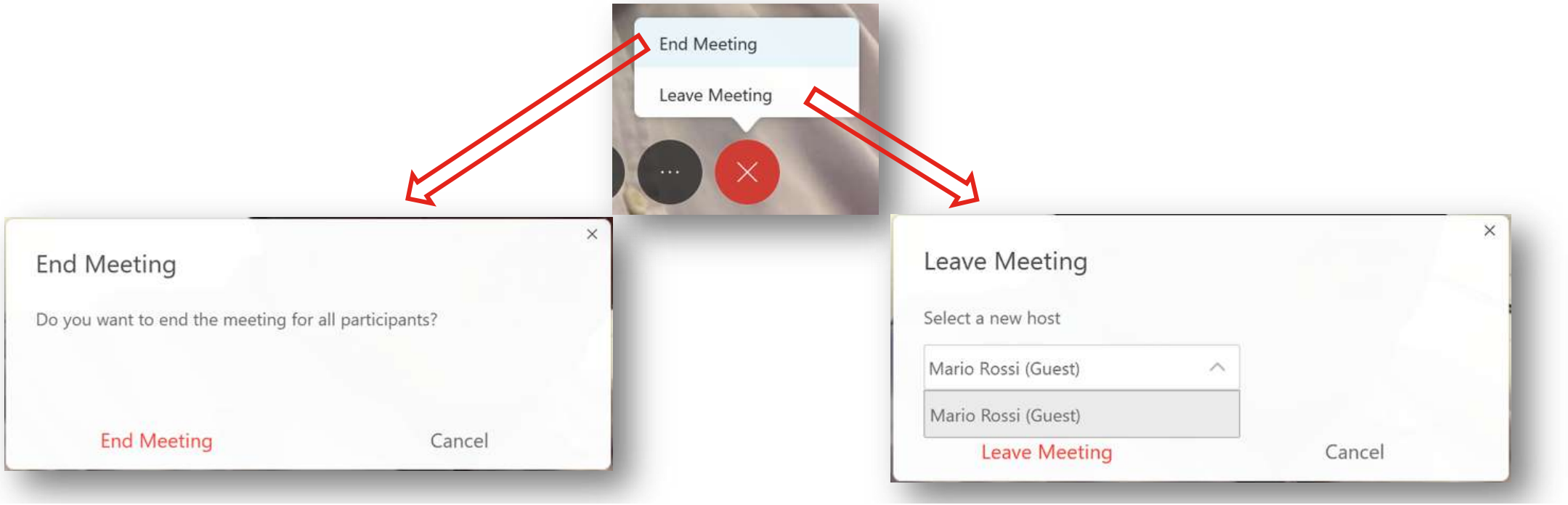
The teacher can, at any time, block access to the Personal Room by preventing additional participants (e.g. students of a different class) from entering. In the same way, the teacher can unlock it at any time.



lock/unlock the lesson

End the lesson

- Only the teacher can finish the lesson.
- The teacher is also entitled to leave the Personal Room without the lecture ending, but in this case he will have to indicate another participant to take the lead on his/her behalf.



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